

December 13, 2019

Dear Gardener:

**THIS IS YOUR INVITATION** to enroll in the Master Gardener Volunteer Training Program that will be offered in Monroe County in Winter/Spring 2020. This popular program is for people who would like to learn more about gardening AND are interested in putting that new knowledge to use volunteering in their community.

**About the Master Gardener Program:** The Master Gardener Volunteer Training Program is one way the Purdue Extension-Monroe County Office puts knowledge to work and helps people grow. This program covers a broad range of gardening topics presented by local and regional professionals. Upon completion of the training program, participants are expected to volunteer within their community to help others grow by sharing the horticultural knowledge gained through the program. Many volunteer opportunities are available and if discussed and approved, you can create your own. The enclosed schedule provides an overview of a broad list of topics covered. We try to keep the program engaging by adding hands-on activities to the class when possible.

**Master Gardener Program fees:** There is a \$150.00 fee for the program. The fee includes all program materials, which includes a large manual that is yours to keep, your initial Master Gardener badge, as well as a 1-year membership to the Monroe County Master Gardener Association. You have the option to pay the entire fee when turning in your registration materials for the program or you can pay a \$50.00 **non-refundable** deposit (*with the remaining \$100.00 due on or before the first class*).

***Please note: there will be no refunds of any kind after classes begins.***

*Class size is limited and filled on a first-come-first-serve basis. Please register by January 10*, to ensure we have adequate materials for the first class.

**Payment Options:** You can pay at the Extension Office with cash or a check. Please make checks payable to: **Monroe County ED Fund**. Please contact our office at 812-349-2575 if you prefer to pay with a credit card and our staff can provide you with a link for this option upon processing of your application.

**Please note:** If you pay by card, our office will still need your completed paperwork.

***-Please see other side-***

**Enrollment:** To secure participation in the upcoming program, please complete the enclosed forms and return to the Extension Office. There is some duplication of the information requested, and we apologize for that. However, there are some forms that we need for the Extension Office records and some for the Monroe County Master Gardener Association records. Applications will be accepted as walk-ins or through the mail. We also have a drop-off box for convenient after hours drop-off (*behind the east column in front of our office - look for the "Purdue Extension Drop-off Box" label*).

- **Purdue Master Gardener Volunteer Application and Agreement.** To read the Purdue Master Gardener Program Policy Guide, please go to [www.hort.purdue.edu/mg](http://www.hort.purdue.edu/mg), if you do not have internet access, please contact our office.
- **2020 MCMGA Membership Application** (no membership fee required – 1 year membership is included with program registration). Your contact information will be shared with other class members and members of the MCMGA. If this is a problem, please contact the office.

**Certification Requirements: In order to become a Certified Master Gardener, you must complete the items below**

- Attend all classes (if you know that you will be missing more than two classes, you may want to consider taking the class at a later date).
- Successfully complete the Master Gardener Training Program, which includes passing a final test with a 70%.
- Complete 35 hours of volunteering within the community by May 1, 2022 in order to receive your Master Gardener Certification. A list of volunteer activities will be provided in class and other activities are often acceptable.

If you have questions about the application process, forms, or class content, please contact the Purdue Extension - Monroe County office at (812)349-2575 or by email at [afthompson@purdue.edu](mailto:afthompson@purdue.edu).

Sincerely,



Amy Thompson, Extension Educator

Agriculture and Natural Resources

## 2020 Monroe County Master Gardener Intern Training Schedule

NOTE: All classes will meet at Monroe County Extension Office, 3400 South Walnut Street, unless otherwise noted.

### Session 1 - Thursday, January 16

Welcome/Program Orientation ..... 6:00pm - 7:30pm ..... Amy Thompson, Extension Educator, Monroe County  
Invasive Plants ..... 8:00pm - 9:00pm ..... Amy Thompson, Extension Educator, Monroe County

### Session 2 - Thursday, January 23

Plant Science ..... 6:00pm - 9:00pm ..... Richard Beckort, Extension Educator, Jackson County

### Session 3 - Thursday, January 30

Soils and Plant Nutrition ..... 6:00pm - 9:00pm ..... Amanda Locker, Extension Educator, Hamilton County

### Session 4 - Thursday, February 6

Backyard Fruit Tree Basics ..... 6:00pm - 9:00pm ..... Kris Heeter, Monroe County Master Gardener  
Small Fruit Management

### Session 5 - Thursday, February 13

Plant Propagation Techniques ..... 6:00pm - 7:30pm ..... Amy Thompson, Extension Educator, Monroe County  
Care of House Plants ..... 7:30pm - 9:00pm ..... Terri Vicenzi, Master Gardener, Monroe County

### Session 6 - Thursday, February 20

Lawn Care ..... 6:00pm - 9:00pm ..... Jeff Hermes, Extension Educator, Decatur County

### Session 7 - Thursday, February 27

Landscape Design/ ..... 6:00pm - 9:00pm ..... Anita Bracalente, Landscape Designer  
Woody Ornamentals

### Session 8 - Thursday, March 5

Nuisance Wildlife ..... 6:00pm - 9:00pm ..... Brian MacGowan, Extension Wildlife Specialist

### Session 9 - Thursday - March 12

Plant Problem Diagnosis ..... 6:00pm - 9:00pm ..... Amy Thompson, Extension Educator, Monroe County

### No Class – Spring Break - March 19

### Session 10 - Thursday, March 26

Pesticide Safety and Application ..... 6:00pm - 9:00pm ..... Fred Whitford, Director, Purdue Pesticide Programs

### Session 11 - Thursday, April 2

Herbaceous Ornamentals ..... 6:00pm - 9:00pm ..... Kaylie Scherer, Manager Hilltop Garden & Nature Center  
Perennials & Annuals

### Session 12 - Thursday, April 9 at At Karst Farm Park – Commons Building

Pruning and Tree Care ..... 6:00pm - 9:00pm ..... Brett Mominee, Certified Arborist

### Session 13 - Thursday, April 16

Vegetables ..... 6:00pm - 9:00pm ..... Nick Held, Extension Educator, Spencer County

### Session 14 - Thursday, April 23

Entomology and Insect Control ..... 6:00pm - 9:00pm ..... Bob Bruner, Extension Educator, Owen County

### Session 15 - Thursday, April 30 at Hilltop Garden and Nature Center

Composting ..... 6:00pm - 7:30pm ..... Lea Woodard, Monroe County Master Gardener  
Rain Gardens ..... 8:00pm - 9:00pm ..... Connie Griffin, Monroe County Storm Water

### Session 16 - Thursday, May 7 at Location TBD

Please Hold in case of weather cancellation or other schedule issues or we may schedule an optional volunteer project.

### Session 17 - Thursday, May 14

Final ..... 6:00pm - 9:00pm ..... Class wrap-up/Evaluation/Final Exam

**Schedule Subject to Change**





**Courthouse Native Gardens** – Coordinator Amy Thompson  
Help with planting, maintaining and labeling the native landscape at the Monroe County Courthouse.

**Master Gardener Information Booths** – Coordinator Maren Claus  
Volunteers help staff the Master Gardener Information Booth at the State Fair, Indianapolis Flower and Patio Show, Monroe County Fair, and other venues as needed.

**MCMGA Education Committee** – Coordinator Terri Vicenzi  
Volunteers help secure speakers for our general meeting, MCMGA Garden Fair, Garden Chats at the County Fair, and other educational opportunities for our members.

**MCMGA Membership Committee** – Coordinator Pam Roberts  
Volunteers help develop programs and initiative aimed at increasing and maintaining membership.

**Monroe County Fair** – Coordinator Amy Thompson  
Volunteers are needed to help with judging, check-in, setup and clean-up. Areas include vegetable exhibits, flower & plant exhibits, display setup and Garden Chat setup. Fair is the week of June 28, 2020.

**Roots & Shoots Newsletter** – Coordinator Beth Samuelson  
Volunteers are needed to solicit or submit articles for our newsletter.

**WonderGarden** – Coordinator Nancy White  
Part of the WonderLab Museum of Science, Health and Technology, WonderGarden provides a site where MCMGA volunteers design spaces, maintain plantings, and mentor community volunteer groups as they learn best gardening practices.

**Cheryl's Garden at Karst Farm Park** – Coordinator Sandy Belth  
Located on Bloomington's west side, this small garden, dedicated to former Master Gardener Cheryl Coverdale, needs to be maintained throughout the growing season. Volunteer schedule is determined by coordinator but generally will be early morning or evening work.

Submit completed application to:  
**Monroe County Master Gardener Association, Inc.**  
**3400 South Walnut Street**  
**Bloomington, IN 47401**



# Purdue Extension Master Gardener Annual Agreement Form (Form EMG-2)

When you sign this Purdue EMG Volunteer Application and Agreement you confirm that you agree to follow all policies concerning the use of the Purdue EMG title. You also confirm that you have read and agree to follow all policies stated in the Purdue EMG Program Policy Guide ([www.hort.purdue.edu/mg](http://www.hort.purdue.edu/mg)).

In order to be considered for participation in the Purdue EMG Basic Training or to continue volunteering as a Purdue EMG volunteer, please read and sign the current agreement, and return it to your Extension Master Gardener county coordinator.

*Please print or type*

Full Name \_\_\_\_\_

Alias/Maiden Name \_\_\_\_\_

Address \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

County of Purdue EMG Basic Training \_\_\_\_\_

County of Purdue EMG Service \_\_\_\_\_

Do you require reasonable accommodations to participate in this program? Yes \_\_\_\_ No \_\_\_\_

If yes, please explain.

\_\_\_\_\_

\_\_\_\_\_

### Emergency Contact Information (required)

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Relationship \_\_\_\_\_

The following questions regarding race and ethnicity are optional

**Gender**

- Male
- Female
- Not Listed
- Prefer Not to Answer

**What is Your Age?**

- Under 18
- 18 – 29
- 30 – 39
- 40 – 49
- 50 – 59
- 60 – 69
- 70+ Years
- Prefer Not to Answer

**What is Your Race?**

- White
- Black or African American
- American Indian or Alaska Native
- Asian
- Native Hawaiian or Other Pacific Islander
- Some Other Race
- Two or More Races
- Prefer Not to Answer

**What is Your Ethnicity?**

- Hispanic
- Non-Hispanic
- Prefer Not to Answer

## Provisions of the Agreement to Participate in the Purdue Extension Master Gardener Program

Please read the statements below. By signing this form, you agree to all the statements below.

- **Use of Title.** I understand that the title “Purdue Extension Master Gardener” is to be used exclusively in the Purdue EMG Program. Purdue EMGs are expected to identify themselves as such only when engaged in unpaid public service approved by Purdue Extension. Appearing in a commercial activity, endorsing commercial products, or implying Purdue University endorsement of any product or place of business are inappropriate and violate the policies of the Purdue EMG Program.
- **Understanding Policies.** I have read the Purdue EMG Program Policy Guide ([www.hort.purdue.edu/mg](http://www.hort.purdue.edu/mg)) and agree to follow all policies regarding participation in the program.
- **Age Certification.** I am 18 years or older.
- **Registry Checks.** I consent to annual registry checks via the Dru Sjodin National Sex Offender Registry and Indiana Sex Offender Registry as explained in the Purdue EMG Program Policy Guide.
- **Identity Verification.** I agree to provide evidence of a government-issued photo ID verifying my identity.
- **Behavioral Expectations.** I agree to abide by the adult behavioral expectations for Purdue EMGs explained in the Purdue EMG Program Policy Guide.
- **Pest Recommendations.** I agree to make recommendations to the public according to the Purdue EMG pest information policy outlined in the Purdue EMG Program Policy Guide.



- Liability Release.** I understand that participating in the Purdue EMG Program can involve certain risks to me. I accept those risks. I hereby discharge Purdue University, the Trustees of Purdue University, the county commissioners, the Purdue Extension county office, and each of their trustees, officers, appointees, agents, employees, and volunteers (“Released Parties”) from all claims that I might have for any injury or harm including death, arising out of my participation in any activity related to the Purdue EMG Program, even if such injury or harm is caused by the negligence or fault of any of the Released Parties. I do not, however, release these individuals and entities from liability for intentional, willful, or wanton acts and this release shall not be construed to include such acts.
- First Aid.** I give permission for Purdue EMG Program and its representatives, and emergency personnel to make necessary first aid decisions if I am injured or fall ill while participating in Purdue EMG Program activities. I shall be financially responsible for the cost of any medical treatment.
- Photo Release.** I grant permission for the Purdue EMG program to use videos or photographs of me for educational purposes or promotion of the Purdue EMG program and/or Purdue Extension programs.
- Vehicle Use.** I certify that I comply with all requirements established by the Purdue University Use of Vehicles for University Business policy explained at [www.purdue.edu/business/risk\\_mgmt/Vehicle\\_Use\\_Info](http://www.purdue.edu/business/risk_mgmt/Vehicle_Use_Info).
- Volunteer Service.** I agree to contribute at least 40 hours of volunteer service within two years of completing Purdue EMG Basic Training (See note on page 7 of the Purdue EMG Program Policy Guide concerning minimum certification requirements.). I also understand that in order to continue my certification as a Purdue EMG I must contribute at least 12 hours of volunteer service and 6 hours of educational training approved by my EMG county coordinator each subsequent year. I agree to report volunteer activity and educational training hours to the EMG county coordinator at least once per year using a reporting method approved by the EMG county coordinator.
- County Coordinator.** I understand that the Purdue Extension educator serving as the Master Gardener county coordinator for the county where I volunteer as a Purdue EMG is the coordinator and advisor for the Purdue EMG Program in that county and for my involvement in the program.
- Notification of Changes.** I will contact the Purdue EMG county coordinator or Purdue EMG state coordinator if changes in my life occur that cause me to be ineligible to serve as a Purdue EMG volunteer.

Applicant’s Signature \_\_\_\_\_

Applicant’s Printed Name \_\_\_\_\_ Date \_\_\_\_\_

***Purdue Extension Office Use Only***

National Sex Offender Registry Check — Date Completed \_\_\_\_\_

Purdue Extension Office Staffer Completing Check \_\_\_\_\_

Indiana Sex Offender Registry Check — Date Completed \_\_\_\_\_

Purdue Extension Office Staffer Completing Check \_\_\_\_\_

Verification of Photo ID — Date Completed \_\_\_\_\_

Purdue Extension Office Staffer Completing Verification \_\_\_\_\_