

July 2017

Dear Gardener:

THIS IS YOUR INVITATION to enroll in the Master Gardener Intern Training program that will be offered in Monroe County in Fall 2017. This popular program is for people who would like to learn more about gardening AND are interested in putting that new knowledge to use volunteering in their community.

About the Master Gardener Program - The course fee is \$170.00. A \$50.00 non-refundable deposit and the enclosed paperwork is due in order to hold your space in the class. The fee covers the cost for the training, a Purdue Master Gardener training manual, teaching materials for each class, a certification pin, and membership in the Monroe County Master Gardener Association (MCMGA) for 2018. The classes are primarily organized in a lecture-style format; however we do try to include many hands-on activities. The enclosed schedule shows you dates, times, locations, and the broad range of gardening topics which are covered as part of the program as well as the local and regional horticulture professionals and volunteers who will be our speakers for the program. Program attendance is expected. If you know now that your schedule requires you to miss two or more sessions, you should consider taking the class at another time.

Please be aware that participants in this training program make a commitment to give back to the community through volunteer service. In essence, you help others grow by sharing the horticultural knowledge gained through this program. In order to become a certified Master Gardener, you will be required to complete 35 hours of volunteer service once you have successfully completed the training. Participants in the 2017 Master Gardener training program must complete their volunteer service by December 1, 2019 in order to receive their Master Gardener Certification. A list of volunteer activities will be provided in class and other activities are also often acceptable.

Advance payment is required before class acceptance. As mentioned earlier, the course fee for the program is \$170.00 with a non-refundable deposit of \$50.00. The remaining amount is due at the first class session. Please be aware once the program begins, no refunds will be given if you cannot complete the program. We will accept applications through the mail or walk-in. We also have a drop-off box, right outside our office for convenient drop-off after hours (behind the east column in front of our office, look for the Purdue Extension table). Unfortunately, we cannot accept credit cards. Please register by August 10th to ensure we have adequate materials for the first class program.

-Please see other side-

3400 South Walnut Street
Bloomington, IN 47401
(812) 349-2575 · FAX: (812) 349-4637
<http://www.ag.purdue.edu/counties/monroe>
Purdue University, Indiana Counties and U.S Department of Agriculture Cooperating
An Affirmative Action/Equal Opportunity Institution

Program enrollment is limited and classes normally fill quickly. If you would like to participate in this upcoming program, please complete the following forms and return with the registration fee. There is some duplication of the information requests, and for that we apologize. Some forms are for Extension Office records and some are for the Monroe County Master Gardener Association records.

- Program Application and the signed agreement for volunteer service – *to read the Purdue Master Gardener Program Policy Guide please go to www.hort.purdue.edu/mg, if you do not have internet access please contact our office.*
- 2017 MCMGA membership application (***no membership fee required*** – 1 year membership is included with program registration). Your contact information will be shared with other class members and members of the MCMGA. If this is a problem, please contact the office.

As an incentive to volunteer, interns who complete both the training program and the 35 hours of volunteer work, will receive a refund of \$50.00.

If you have questions about the forms, application or class content, please contact the Monroe County Extension office at 812-349-2575 or by email at afthompson@purdue.edu.

Sincerely,



Amy Thompson, Extension Educator
Agriculture and Natural Resources



2017 Monroe County Master Gardener Fall Intern Training Schedule

NOTE: All classes will meet at Monroe County Extension Office, 3400 South Walnut Street, unless otherwise noted.

Session 1 - Thursday, August 17

Welcome/Program Orientation.....6:00pm - 7:30pm..... Amy Thompson, Extension Educator, Monroe Co.
Care of House Plants7:30pm - 9:00pm..... Terri Vicenzi, Master Gardener

Session 2 - Thursday, August 24

Plant Science6:00pm - 9:00pm..... Richard Beckort, Extension Educator, Jackson Co.

Session 3 - Thursday, August 31

Lawn Care6:00pm - 9:00.....Jeff Hermes, Extension Educator, Decatur Co.

Session 4 - Thursday, September 7

Entomology and Insect Control.....6:00pm - 9:00pm..... Bob Bruner, Extension Educator, Owen Co.

Session 5 - Thursday, September 14 at Commons at Karst Farm Park

Pruning and Tree Care.....6:00pm - 9:00pm..... Brett Mominee, Certified Arborist.

Session 6 - Thursday, September 21 at Hilltop Garden and Nature Center

Composting6:00pm - 7:30pm..... Lea Woodard, Hilltop Garden and Nature Center
Rain Gardens: The Anti-Lawn Care8:00pm - 9:00pm..... Dana Wilkinson, Monroe Co. Stormwater

Session 7 - Thursday, September 28

Soils and Plant Nutrition.....6:00pm - 9:00pm..... Scott Gabbard, Extension Educator, Shelby Co.

Session 8 - Thursday, October 5

Backyard Fruit6:00pm - 9:00pm..... Jim Luzar, Extension Educator, Parke Co.
Fruit Tree Basics, Small Fruit Management

Session 9 - Thursday, October 12

Landscape Design/Woody Ornamentals6:00pm - 9:00pm..... Anita Bracalente, Landscape Designer

Session 10 - Thursday, October 19

Pesticide Safety and Application.....6:00pm - 9:00pm..... Fred Whitford, Director, Purdue Pesticide Programs

Session 11 - Thursday, October 26

Plant Propagation Techniques.....6:00pm - 8:00pm..... Gina Anderson, Floyd Co. Master Gardener
Invasive Plants8:00pm - 9:00pm..... Amy Thompson, Extension Educator, Monroe Co.

Session 12 - Thursday, November 2

Herbaceous Ornamentals:6:00pm - 9:00pm..... Amy Thompson, Extension Educator, Monroe Co.
Perennials & Annuals

Session 13 - Thursday, November 9

Nuisance Wildlife.....6:00pm - 9:00pm..... Brian MacGowan, Extension Wildlife Specialist

Session 14 - Thursday, November 16

Plant Problem Diagnosis.....6:00pm - 9:00pm..... Amy Thompson, Extension Educator, Monroe Co.

November 23..... No class Enjoy Thanksgiving week!

Session 15 - Thursday, November 30

Vegetables6:00pm - 9:00pm..... Amy Thompson, Extension Educator, Monroe Co.

Session 15 - Thursday, December 7

Final..... 6:00pm - 9:00pm..... Class wrap-up/evaluation/final exam

Schedule Subject to Change

Monroe County Master Gardener Association (MCMGA)
2017 Membership Application and
Purdue Master Gardener Volunteer Application and Agreement

Please Print Clearly

Requested Return by November 1, 2016

Membership Information

Name: _____

Best time/way to contact: _____

Would you like to receive Roots & Shoots newsletter via: *(please check one)*

Notification link for website

US Postal Service

Current Certification Status *(cumulative Education Hours (EH) and Volunteer Hours (VH) to date)*

Certified

(35 EH & 35 VH)

Advanced

(45 EH & 60 VH)

Bronze

(60 EH & 200 VH)

Silver

(75 EH & 500 VH)

Gold 100 EH and

1,000 VH

2,000 VH

3,000 VH

4,000 VH

5,000 VH

Dues Enclosed *(If submitting household dues, submit both member applications in a single envelope)*

Individual (\$10.00)

Household (\$15.00 for two members)

General Meeting Goals

Select the events most important to you as general meeting goals: (select 3)

Board Activity updates

Member Feedback

Guest Speakers

Socializing

Field Trips

Educational Training

Member Speakers

Other

Master Gardening Volunteer Opportunities

Please select the projects you are interested in:

Bugfest

Education event related to all things entomological held at Hilltop Garden & Nature Center in late June. This full day event requires volunteers to help with planning, setup, staffing, activities, clean up, etc.

Cheryl's Garden at Karst Farm Park

Located on Bloomington's west side, this small garden dedicated to former Master Gardener Cheryl Coverdale, needs to be maintained throughout the growing season. This garden is located in a high visibility area of the county's busiest park. Volunteer schedule is determined by committee chair but usually consists of early morning or evening work.

- Lead this project
- Create permanent plant markers

- Work in the garden
- Other work as needed

Garden Fair

A public event completely organized and sponsored by Monroe County Master Gardener volunteers. The fair features vendors of garden related materials, educational presentations and raffles/door prizes. Volunteers are needed to:

- Lead this project
- Work on a committee

- Other work as needed

~OVER~

3400 South Walnut Street Bloomington, IN 47401

(812) 349-2575 · FAX: (812) 349-4637

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Master Gardener Information Booth - State Fair Booth and/or Indianapolis Flower and Patio Show

Volunteers are needed to staff the State Master Gardener Information Booth at these events. Volunteers are on hand to answer questions and provide resources and information. The MCMGA has typically volunteered on a weekend day for these events.

- Work the State Fair booth (August)
- Flower & Patio booth (March)

MCMGA Demonstration Garden

The MCMGA maintains a demonstration garden at the Monroe County Fairgrounds. Volunteers are needed to serve as committee chair and assist with all garden maintenance. The Monroe County Fairgrounds is located on the west side of Bloomington.

- Lead this project
- Create signs/ plant markers
- Work in the garden
- Other work as needed

MCMGA Education and/or Program Planning Committees

Volunteers are needed to assist the Vice Presidents of Education and Planning with all the aspects of educational programming: planning educational programming, scheduling speakers, scheduling meeting locations, meeting announcements, refreshments, etc. Schedule varies.

- Serve on a committee
- Assist with scheduling speakers
- Help plan fieldtrips
- Help plan continuing education events

Monroe County Fair

Multiple volunteer opportunities exist during the Monroe County Fair, which is typically held the last full week of July. Volunteers are needed to serve as open class superintendents, assist with open class project check-in, judging, project check-out and clean-up. Volunteers are also needed for the MCMGA Information Booth to serve as committee chair, to assist with booth set-up and scheduling, and to be on hand to answer questions and distribute reference information. Garden Chats provide another opportunity at the fair; volunteers are needed to schedule speakers and assist with set-up, etc. The Monroe County Fairgrounds is located on the west side of Bloomington - near the airport.

- Provide leadership
- Work in flower & potted plants exhibits
- Work the Master Gardener Information Booth
- Garden Chat presentations, teaching
- Booth set-up and display
- Assist with Garden Chat set-up
- Work in the vegetable exhibit
- Other work as needed

Roots & Shoots Newsletter

Volunteers are needed occasionally to assist with folding, stapling and mailing of the monthly association newsletter. Work is done in the Extension Office. Articles submitted by members are welcome.

- Write Articles and Announcements

State Master Gardener Tour (June 16, 2017)

The MCMGA will be hosting a Purdue Master Gardener state garden tour (this will take the place of the state conference for 2017). Volunteers needed to help with planning the event, preparing for the event, and working the day of the event.

- Assist with publicity
- Coordinate transportation
- Assist with registration
- Assist with door prizes/giveaways
- Assist with food planning
- Serve as a tour guide

WonderGarden

The WonderGarden in downtown Bloomington is part of WonderLab Museum of Health, Science and Technology. Volunteers are needed to assist WonderLab volunteers with planning, maintenance and activities in the WonderGarden.

- Lead this project
- Work in the garden
- Create signs/ plant markers
- Other work as needed

Submit dues and completed application to:
Monroe County Master Gardener Association, Inc.
3400 South Walnut Street
Bloomington, IN 47401

Return applications with fees by November 1, 2016
Absolute deadline to appear in the Membership Book is January 1, 2017

Print Form

Purdue Master Gardener Volunteer Application and Agreement



Please print or type

Full Name _____

Alias/Maiden Name _____

Date of Birth _____

Address _____ Apt. _____

City _____ State _____ ZIP _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

County of Intended Purdue Master Gardener Basic Training _____

County of Intended Purdue Master Gardener Service _____

The following questions regarding race and ethnicity are optional

Race (check one)

- | | |
|--|--|
| <input type="checkbox"/> White or Caucasian | <input type="checkbox"/> Black or African American |
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Asian |
| <input type="checkbox"/> Native Hawaiian or other Pacific Islander | <input type="checkbox"/> Multiple Races |
| <input type="checkbox"/> Undetermined | |

Ethnicity (check one)

- Hispanic Non-Hispanic

Emergency Contact Information (required)

Name _____

Telephone _____

Relationship _____

Provisions of the Agreement to Participate in the Purdue Master Gardener Program

Please read the statements below. By signing this form, you agree to all the statements below.

- **Use of Title.** I understand that the title “Purdue Master Gardener” is to be used exclusively in the Purdue Master Gardener Program. Purdue Master Gardeners are expected to identify themselves as such only when engaged in unpaid public service approved by Purdue Extension. Appearing in a commercial activity, endorsing commercial products, or implying Purdue University endorsement of any product or place of business are inappropriate and violate the policies of the Purdue Master Gardener Program.
- **Understanding Policies.** I have read the *Purdue Master Gardener Program Policy Guide* (www.hort.purdue.edu/mg) and agree to follow all policies regarding participation in the Purdue Master Gardener Program.
- **Age Certification.** I am 18 years or older.

- **Registry Checks.** I consent to annual registry checks via the Dru Sjodin National Sex Offender Registry and Indiana Sex Offender Registry as explained in the *Purdue Master Gardener Program Policy Guide*.
- **Identity Verification.** I agree to provide evidence of a government-issued photo ID verifying my identity.
- **Behavioral Expectations.** I agree to abide by the adult behavioral expectations for Purdue Master Gardeners explained in the *Purdue Master Gardener Program Policy Guide*.
- **Pest Recommendations.** I agree to make recommendations to the public according to the Purdue Master Gardener pest information policy outlined in the *Purdue Master Gardener Program Policy Guide*.
- **Liability Release.** I understand that participating in the Purdue Master Gardener Program can involve certain risks to me. I accept those risks. I hereby discharge Purdue University, the Trustees of Purdue University, the county commissioners, the Purdue Extension county office, and each of their trustees, officers, appointees, agents, employees, and volunteers (“Released Parties”) from all claims that I might have for any injury or harm including death, arising out of my participation in any activity related to the Purdue Master Gardener Program, even if such injury or harm is caused by the negligence or fault of any of the Released Parties. I do not, however, release these individuals and entities from liability for intentional, willful, or wanton acts and this release shall not be construed to include such acts.
- **First Aid.** I give permission for Purdue Master Gardener Program and its representatives, and emergency personnel to make necessary first aid decisions if I am injured or fall ill while participating in Purdue Master Gardener Program activities. I shall be financially responsible for the cost of any medical treatment.
- **Photo Release.** I grant permission for the Purdue Master Gardener program to use videos or photographs of me for educational purposes or promotion of the Purdue Master Gardener program and/or Purdue Extension programs
- **Vehicle Use.** I certify that I comply with all requirements established by the Purdue University Use of Vehicles for University Business policy explained at www.purdue.edu/business/risk_mgmt/Vehicle_Use_Info.
- **Volunteer Service.** I agree to contribute at least 35 hours of volunteer service within two years of completing Purdue Master Gardener Basic Training and understand the number of volunteer hours required for certification may vary depending on the county of participation. I also understand that in order to continue my certification as a Purdue Master Gardener I must contribute at least 12 hours of volunteer service and 6 hours of educational training approved by my Master Gardener county coordinator each subsequent year. I agree to report volunteer activity and educational training hours to the Master Gardener county coordinator at least once per year using a reporting method approved by the Master Gardener county coordinator.
- **County Coordinator.** I understand that the Purdue Extension educator serving as the Master Gardener county coordinator for the county where I volunteer as a Purdue Master Gardener is the coordinator and advisor for the Purdue Master Gardener Program in that county and for my involvement in the program.
- **Notification of Changes.** I will contact the Purdue Extension Master Gardener county coordinator or Purdue Master Gardener state coordinator if changes in my life occur that cause me to be ineligible to serve as a Purdue Master Gardener volunteer.

Applicant’s Signature _____

Applicant’s Printed Name _____ Date _____

For Purdue Extension Office Use Only

National Sex Offender Registry Check — Date Completed _____

Purdue Extension Office Staffer Completing Check _____

Indiana Sex Offender Registry Check — Date Completed _____

Purdue Extension Office Staffer Completing Check _____

Verification of Photo ID — Date Completed _____

Purdue Extension Office Staffer Completing Verification _____